



# Colfax County Board Minutes



March 14, 2017  
Commissioners Meeting  
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 14th day of March, 2017. The County Board of Commissioners met at 8:30 a.m. Present were: Jeffrey L. Bauman, Jerry Heard and Gil Wigington, County Commissioners, Rita M. Mundil, County Clerk and Denise J. Kracl, County Attorney. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Heard; second Wigington to approve the agenda. Voting YES: Bauman, Heard and Wigington. Voting NO: None. Motion carried.

Motion Wigington; second Bauman to approve the minutes of 2/21/17. Voting YES: Heard, Wigington and Bauman. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The clerk provided the board with a copy of her monthly fees, STOP revenue received and the NIRMA 2016 Annual Report. In the month of January the NACo Prescription Drug Card was used 4 times. The clerk reviewed suggestions from the state auditors who performed the county's 2015-2016 audit; in the wage resolution it needs to specify full or part-time status of our deputy attorney and include percentage calculation; every three months a petty cash claim needs to be submitted; Visitor Promo needs to send copies of receipts on Visitor Promo fund requests.

The board received a copy of the monthly fee report from the district court clerk.

The December and January inmate logs from Platte County along with Butler County inmate logs for January were provided to the board and placed on file.

The sheriff provided a copy of his monthly report to the board and it will be placed on filed.

The County attorney presented a contract with Owens Educational Services who is currently providing electronic monitoring/tracker for juveniles on probation; her recommendation to the board is to continue with their service. Motion Heard; second Wigington to approve the contract between Colfax County and Owens Educational Services. Voting YES: Wigington, Bauman and Heard. Voting NO: None. Motion carried.

Discussion was also held on the agreement for reimbursement of salary, benefits and expenses of the district court bailiff which are calculated according to the proportional workload of Saunders, Butler and Colfax County courts. Due to Saunders County requiring its employees to pay a portion of their health insurance premium, reimbursement will need to be made to both Saunders County and the bailiff directly.

The Weed Superintendent gave a report of the activities of his office.

Rebecca Raymond from East Central Health Department provided information about ECDHD Public Health activities currently being done in Colfax County along with an ECDHD Board member list for the county's approval. Motion



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Heard; second Wigington to approve the ECDHD Board member list. Voting YES: Bauman, Heard and Wigington. Voting NO: None. Motion carried.

The board provided an opportunity for county employee's to attend an "Agenda-less meeting".

Abby Hegemann with Alley/Poyner/Macchietto Architecture and Dennis Rice/McGill Restoration reviewed the "findings" from the pre-investigative work which they completed last week. The courthouse is a solid building with no constructional issues. A current set of construction documents describing what is currently being included in the base bid vs. bid alternates was distributed. Alley Poyner Macchietto will be attending the next board meeting (March 28<sup>th</sup>) to further discuss the commissioners expectations regarding the level of restoration they want to achieve as part of this facade restoration project. They also will be discussing the construction documents more in depth and reviewing potential changes to the project schedule.

Motion Heard; second Wigington to recommend approval for a special designated liquor license by Centennial Park Place for an event on May 28, 2017 to be held at the Leigh Fair Grounds. Voting YES: Heard, Wigington and Bauman. Voting NO: None. Motion carried.

Motion Wigington; second Bauman to approve the appointment of Luzviminda C. Mc Kitrick as Deputy District Court Clerk as of March 6, 2017 Voting YES: Wigington, Bauman and Heard. Voting NO: None. Motion carried.

The Zoning/Flood Plain administrator gave a report of the activities of her department.

The vet service officer provided his February monthly report and gave an update on the activities of his office.

The highway superintendent gave a report of the activities of the road department; an update on bridge and road projects was given. March 28, 2017 will be the bid letting dates for projects: C19 (469), C19 (470), C19 (484) and C19 (515).

Project C19 (505) bids that were received by the 10:30 a.m. deadline were publicly opened and read. Two companies submitted bids. Discuss, consider or take action will be at March 28th meeting.

Bids for Project C19 (507) - paving of Road 10 that were publicly opened and read by the February 21st - 10:30 a.m. deadline were reviewed. Four companies submitted bids. Motion Bauman; second Heard to award Project C19 (507) bid to Gering Construction with a start date of July 1, 2017 - ending date of August 1, 2017 for the amount of \$232,231.35. Voting YES: Bauman, Heard and Wigington. Voting NO: None. Motion carried.

The highway superintendent provided his recommendation concerning the drainage issues on Road 4A and Road 5A. The bridge is not retaining water so this is not a road issue. An aerial survey on portions of lost creek is scheduled and the findings will be reported to the board.

The clerk summarized the day's agenda and action taken.

Motion Wigington; second Bauman to adjourn BOC at 11:20 a.m. and to meet again March 28, 2017. Voting YES: Heard, Wigington and Bauman. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 15th day of March, 2017.

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Rita M. Mundil, County Clerk



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