



# Colfax County Board Minutes



March 24, 2020  
Commissioners Meeting

## Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 24th day of March 2020. The County Board of Commissioners met at 8:30 a.m. Present were: Lynton Cattau, Carl Grotelueschen and Jim Mejstrik, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Mejstrik; second Cattau to approve the agenda. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Motion Cattau; second Grotelueschen to approve the regular minutes of 3/10/2020. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

The clerk provided the fund balance, STOP Revenue received and January Lodging Tax Revenue. Colfax County has declared a state of emergency due to the COVID-19 outbreak which will allow the county to apply for assistance from the Governor's Emergency Fund.

The treasurer provided a change of safekeeping receipts from Homestead Bank of Schuyler.

The county attorney entered the meeting at 8:45 a.m.

Aaron Nygren/Extension Educator provided his report per phone conference; the extension office door is locked, but entry is available by appointment.

The county attorney reviewed the 2020 Juvenile Service Grant applications with the board. Motion Cattau; second Mejstrik to authorize the chairman to sign the 2020 Juvenile Service Grant applications with the crime commission for the Enhancement Grant (\$38,709) and Community-based Grant (\$35,418) Totaling: \$74,127. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

An update on pending ligation Case ID: CI 18 71 was given; no need to enter into executive session.

Motion Mejstrik; second Grotelueschen to enter executive session at 9:15 a.m. to discuss potential action to enforce settlement agreement in Case ID: CI 18 126. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Motion Mejstrik; second Grotelueschen to exit executive session and resume regular session at 9:25 a.m. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

The chairman stated no action was taken while in executive session.

Motion Mejstrik; second Grotelueschen to approve the following claims and issue checks for them. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

All Funds

Blue Cross-Blue Shield	Health Premiums	52,176.32
Ameritas Life Ins. Co.	Retirement Premiums	15,296.84
EFTPS	FICA/Medicare	16,552.43

Attorney Grant Fund

Salaries		562.35
Sidnee M. Pavel	Cell phone	75.00
Schuyler Community Schools	Truancy	4,039.60

E911 Fund

CenturyLink	Service	97.42
CenturyLink	Service	39.96
Frontier	Service	79.03

911 Wireless Fund

CenturyLink	Service	475.64
CenturyLink	Service	195.11
Frontier	Service	385.88

ROD P & M Fund

MIPS	Microfilming/Deeds on Line/computer	1,575.54
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Road Fund

Salaries		55,857.79
A&R Construction Co.	C19(518)	217,185.02
Ag Spray Equipment	Equipment repair	467.54
AG 91 Energy LLC	Fuel/heating fuel	3,483.84
Bomgaars Supply	Supplies/screws/equip. parts/tools	182.79
Butler County Landfill, Inc.	Industrial waste	99.33
Central Ag Builders LLC	Bridge removal	13,468.27
Century Link	Service	356.74
City of Clarkson	Utilities	72.70
Clarkson Body Shop Inc.	Equipment parts/labor	170.00
Clarkson Plumbing & Heating	Shop supplies	5.69
Colfax County Press	Ads	93.20
Cooperative Supply Inc.	Fuel	88.92
Dept. of Utilities	Utilities	1,371.12
Doernemann Farm Service Inc.	Fuel/equipment repair	68.37
Eakes Office Solutions	Office/janitorial supplies/phone	406.48
Electronic Engineering	Radio equipment	91.62
Farmers Union Coop Gas	Fuel	180.44
Frontier	Phones	120.96
Howells Journal	Ad	31.26
J & B Auto Parts	Equip. parts/shop tools	84.59
Jackson Services Inc.	Janitorial supplies	37.56
John Deere Financial	Equipment parts	330.78
John's Tire Sales	Tires/mount/balance/Equip. part	1,451.25
Kit Held Trucking LLC	Hauling	7,914.43
Kohl Construction Inc.	Bridge removal	12,500.77
Kroeger Sand & Gravel	Gravel/hauling	10,150.00
Lincoln Journal Star	Ad	481.30
Loup Public Power-Columbus	Services	514.16
M.E. Collins Contracting, Inc.	C19(519) & C19(547)	131,974.50
Main Express LLC	Fuel	65.95
Mark Horejsi Trucking Inc	Rock/hauling	1,620.00



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Matheson-Linweld	Oxygen/shop tools	105.18
Menards	Building repair/shop supplies	353.86
Midwest Service & Sales Co.	Bolts/signs/culvert/markings	18,760.95
Nebraska Machinery Co.	Equip. parts/labor/blades/rental fee	15,175.57
NNSWC Landfill	Demolition material	235.44
Parkview One Stop	Fuel	1,212.66
Power Plan	Equipment parts/labor	3,490.59
QC Supply LLC	Shop supplies	1.46
Sapp Bros. Petroleum Inc.	Fuel	530.88
Schuyler Cooperative Assn.	Fuel/heating fuel	2,467.56
Schuyler Home & Building Supply	Building repair	56.52
Spencer Quarries, Inc.	Rock	3,575.69
Sunbelt Rentals	Brush Cutter	494.27
Tracker Systems	GPS	721.50
U & I Sanitation Service	Service	35.00
Vacha Excavating LLC	Crushed rock	19,123.31
Verizon Wireless	Cell phone	86.19
Village of Howells	Service	66.27
Village of Leigh	Service	43.28

## General Fund

Salaries		164,018.07
Awards Plus	Polo/sweatshirt	184.00
Kenneth Bang	Cell phones/uniforms	80.00
Black Hills Energy	Service	367.87
Jeff Black Jr.	Cell phones/uniforms	80.00
Bomgaars Supply	AED battery	6.95
Burke Brown III	Atty's fees	437.00
Butler Co Detention Center	BOP	23,800.00
Cenex Voyager Fleet	Fuel	1,287.38
Century Link	Extension/Weed	122.64
	General	323.03
Century Link Communications	Long distance	214.90
Circulation Payment Center	Subscription	104.00
Clarkson Motor Company	Oil change/vehicle repair	130.81
Clerk of the District Court	Court Costs	138.00
Colfax County Clerk	Registrations/meals	44.23
Colfax County Court	Court Costs	169.75
Colfax County Press	Notices/ads/proceedings	4,557.75
Colfax County Treasurer	Road transfer	294,093.13
Consolidated Management Company	Meals	330.12
Constellation NewEnergy Gas	Service	1,540.14
Culligan	Equipment/water	220.90
DAS Central Finance	Network serv #6507	1,017.27
DAS Central Finance	Network serv #6506	533.68
David City Discount Pharmacy	Pharmacy	163.78
Susanne Dempsey	Atty's fees	185.25
Department of Utilities	Utilities	2,914.22
Brenda Dolezal	Supplies	5.35
Eakes Office Products Center Inc.	Office supplies/calculator/chairs	4,717.93

Egan Supply Company	Janitorial supplies	245.16
Egis Technologies	Monthly service	2,099.90
Egr, Birkel & Wollmer	Atty's fees	1,510.50
Michelle Evert	Cell phone	80.00
Fairfield Inn	Lodging	329.85
Farmers Union Coop Gas	Fuel	459.96
Megan Fendrick	Mileage	32.20
Fiala Automotive, Inc.	Oil change/tire rotation	252.59
Daniel Freed	Cell phone/uniforms	80.00
Great American Financial Services	Copier contract/copies	1,598.86
Juana Hanson	Cell phone	53.81
Health & Human Services	Norfolk	180.00
	Beatrice	180.00
Deb Hegeman	Mileage	16.10
Emilee Lynn Higgins	Atty's fees	2,064.35
Hometown Leasing	Copiers	1,002.89
Howells Journal	Notices/subscriptions/proceedings	645.79
Indoff	Office/janitorial supplies	1,133.46
Jackson Services Inc.	Janitorial supplies	60.44
John's Tire Sales	Oil change/tires/mount/balance	983.09
Just Another Mini Mart	Fuel	148.20
Kelly Supply Co.	Equipment repair	277.02
Denise Kracl	Postage/mileage/reg.	232.90
Julia Kreikemeier	Mileage/program supplies	150.46
Paul Kruse	Culligan/cell phone/uniforms	144.00
L-Tron Corp	Safety equipment	5,952.41
Lancaster County Sheriff	Paper service	6.00
Language Line Services	Service	26.66
LECC	Registration	150.00
Lincoln Journal Star	Notices	715.34
MEBULBS	Building repair	749.03
Menards	Janitorial supplies	26.50
Shawn Messerlie	Cell phone/uniforms	80.00
Microfilm Imaging Systems Inc.	Service	290.00
Mid-American Benefits Inc.	Participation fee/deductibles	3,568.07
Jessica A. Millan	Mileage	17.25
MIPS	Software support/website	3,216.97
Thomas Morrison	Cell phone/uniforms	80.00
NACEB	Dues	100.00
NE Assoc. of County Treasurers	Registration	100.00
Nebraska Auditor of Public Accounts	Audit	10,767.80
Nebraska Law Enforcement Train Center	Basic training session	150.00
Nebraska Weed Control	Registrations	120.00
NJJA	Conference	140.00
Aaron Nygren	Mileage	312.92
Sharon Oltmer	Meals/mileage	184.77
One Office Solution	Office supplies	149.00
Physicians Laboratory	Autopsy	1,400.00
Pinnacle Bank	Gloves/receiver/registration	536.74
Pinnacle Bank	Program supplies/keyboards	118.95
Platte Co. Detention Facility	BOP	4,050.00
Platte County	Vet Service Contract	1,833.33
Quill Corp.	Office supplies	627.35
Region 4 Behavioral Health System	4th quarter	6,818.75
Schuyler Cooperative Association	Fuel	353.25



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Schuyler Home & Building Supply	building repair/UPS pkg	96.63
Sipple/Hansen/Emerson/Schumacher	Atty's fees	3,303.15
Brett Struebing	Cell phone/uniforms	80.00
Thomson Reuters-West	Westlaw	845.13
Shane Titus	Cell phone/uniforms	80.00
Trouba Law Offices LLC	Contract/Atty fees	5,975.42
U & I Sanitation Service	Service	158.75
Luis Venzor	Cell phone/uniforms	80.00
Verizon	Cell phone	123.84
Verizon Connect NWF Inc.	Cell phone	189.50
Verizon Wireless	Cell phone	80.02
Watchguard Video	Law enforcement supplies	5,020.00
Zee Medical Service Company	Safety supplies	47.70
Sandy Zoubek	Mileage	98.90

A letter of resignation from the county sheriff was presented to the board. Motion Grotelueschen; second Cattau to accept the written resignation of county sheriff effective March 31, 2020. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The board directed the clerk to advertise the position in all the county's newspapers the week of April 1st and April 8th with a closing date of April 10<sup>th</sup>. The ad will also be posted on the Nebraska Law Enforcement Training Center website.

At the November 12, 2019 commissioner meeting the board stated they would like to physically see and inspect where the installation of a coating with a waterproof membrane was used before making any decisions on the concrete stairs of the courthouse; they examined the concrete stairs at Wayne State College where the product was used. Discussion was held that they would like to look at more sites and they also have several questions for the company who would apply the coating.

The Zoning/Flood Plain administrator gave a report of the activities of her department; two DEE notices were reviewed: 1) G & A Farms, Inc. Concentrated Animal Feeding Operation on Issuance of NPDES Individual Permit Number NE0136646; 2) Paul Shonka Livestock Animal Feeding Operation on Construction and Operating Permit Issued.

The highway superintendent gave a report of the activities of his department; the milling of concrete of the Eastbound lane of County Road E between Cargill entrance and Road 10 will start on April 1st. The bid letting date for gravel will be on April 28, 2020 at 10:30 a.m.; discuss, consider or take action will follow.

Discussion was held if the county is interested in participating with the proposal of building Highway 30/64 link (Colfax County line - Road 1). The board stated no action will be taken until they receive an interlocal agreement for a traffic study on the project.

Colfax County has been participating throughout the last year with the Lower Elkhorn NRD Hazard Mitigation Plan Update which has been reviewed and approved by the state and FEMA. Resolution 3-24-2020 (1) will finalize our participation which will allow Colfax County to become eligible for project grant funding. Motion Cattau; second Grotelueschen to approve Resolution 3-24-2020 (1) adopting the Lower Elkhorn Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan update in its entirety. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

The "Colfax County Aggregate Hauling" bids that were received by the 10:30 a.m. deadline were publicly opened and read. Four companies submitted bids. The highway superintendent recommended accepting all bids for aggregate hauling.

Motion Mejstrik; second Grotelueschen to accept the four bids for aggregate hauling with Gene Macholan Trucking being the 1<sup>st</sup> company to be called. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

The county clerk summarized the day's agenda and action taken.

Motion Cattau; second Mejstrik to adjourn BOC at 11:10 a.m. to meet again April 14, 2020. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 25th day of March, 2020.

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Rita M. Mundil, County Clerk