



Colfax County Board Minutes



June 9, 2020
Commissioners Meeting
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 9th day of June, 2020. The County Board of Commissioners met at 8:30 a.m. Present were: Lynton Cattau, Carl Grotelueschen and Jim Mejstrik, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Cattau; second Mejstrik to approve the agenda. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Motion Mejstrik; second Cattau to approve the minutes of 5/26/2020. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The clerk provided the board with a copy of her monthly fees, (no STOP Revenue received) and NIRMA/NIRMA II 2020-2021 Billing Statement.

The board received a copy of the monthly fee report from the district court clerk.

The sheriff provided a copy of his monthly report to the board and it will be placed on file.

The board reviewed the Internal Controls of the following offices: Attorney, Clerk, Clerk of District Court, Road Department, Planning and Zoning, Sheriff, Treasurer, Veterans' Aid Service and Noxious Weed.

The vet service officer provided his monthly report to the board and it will be placed on file.

The Colfax County Visitors Promotion committee provided the list of the organizations, copies of their invoices, applications and expenses to the board and they will be placed on file.

The board received a copy of the May public defender report.

The county attorney entered the meeting at 8:40 a.m.

The Weed Superintendent gave a report of the activities of his department.

The county attorney reviewed the Juvenile Services Grant and discussed the computer system she uses to track and submit all claims to the Nebraska Crime Commission for Juvenile Grants (GrantVantage System) with the board. Motion Mejstrik; second Grotelueschen to authorize the chairman or designee to sign the Juvenile Service Grant award 20-CB-0526 in the amount of \$74,127.00 - (CB) \$35,418.00 (EB) \$38,709.00 with the crime commission (Grant Award Period: July 1, 2020 to June 30, 2021). Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

Motion Grotelueschen; second Cattau to authorize the county attorney to sign the Memorandum of Understanding regarding the use of GrantVantage. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.



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Penny Janousek/Colfax County Ag Society provided information on what will be allowed at the Colfax County Fair; the fair board has agreed to 4-H and FFA exhibits only. Next year will be their 100th year anniversary where they will be hoping for a grand celebration.

The board provided an opportunity for county employees to attend an “Agenda-less meeting”.

Motion Grotelueschen; second Mejstrik to allow CASA Connection the amount of \$10,000.00 for budget year 2020-2021. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

Motion Mejstrik; second Cattau to allow Colfax County Library Association the amount of \$30,000.00 for budget year 2020-2021. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

Motion Grotelueschen; second Cattau to approve Mary Bailey/District Court Clerk as the signatory for 2020 Child Support documents that are signed by the board so they can be completed online. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The Colfax County Visitors Promotion Committee is recommending the re-appointments of Nancy Schaad and Javier Arizmendi to serve for another four-year terms. Motion Cattau, second Mejstrik to approve the re-appointments of Nancy Schaad and Javier Arizmendi to the Visitor Promotion Committee with four-year terms. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

Motion Mejstrik; second Cattau to approve the appointment of Daniel Acosta to deputy sheriff with an effective date of May 27, 2020. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

The board reviewed three informal bids for a 2018 Ford Explorer with the sheriff’s recommendation of accepting the Kansas Highway Patrol bid. Motion Cattau; second Mejstrik to approve Kansas Highway Patrol bid for a 2018 Ford Explorer in the amount of \$28,850.00. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Abby Hegemann/Alley, Poyner, Macchietto Architecture Inc. (APMA) per phone call discussed what option the board is looking at for the repair/rebuild of the courthouse concrete stairs; the board is looking at that option of “Traffic Coating” which is an application of waterproof membrane. Motion Grotelueschen; second Mejstrik to authorize the corrective work by using a coating with a waterproof membrane “Traffic Coasting” to be completed by September 15th where such work is done solely at the contractor’s expense. Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

The Zoning/Flood Plain administrator gave a report of the activities of her department; she will be participating in a zoom meeting with DEE to review the process of issuing permits for substantial flood damage for future flooding.

On May 27, 2020 Governor Ricketts stated at his daily press conference that in order for County Governments to receive reimbursement for COVID-19 related expenses the County Offices must be open for business to the public on a non-appointment basis by June 15, 2020. The board decided that Colfax County will be open for business to the public on a non-appointment basis on June 15, 2020.

The highway superintendent gave a report of the activities of his department; an update on road/bridge projects was given. Discussion was held on the shortage of aggregate which is increasing the stress on our roads.

Bids for Project C19(480) that were received by the 10:30 a.m. deadline were publicly opened and read. Six companies submitted bids. Discuss, consider or take action will be at June 23rd meeting.

Bids for one new 2019 or 2020 manufactured rear articulated all-wheel drive Motor Grader that were received by the 10:30 a.m. deadline were publicly opened and read. One company submitted a bid. Discuss, consider or take action will be at June 23rd meeting.



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Laura Kobza/Postmaster discussed the condition of county roads after a rain. The highway superintendent asked for a map of the mail route so this may be addressed as soon as possible.

The board reviewed the two Joinder Agreements for Life and Long-Term Disability Insurance with National Insurance Services of Wisconsin Insurance Trust (junior policies) for employees that will not be covered by NACO BCBS due to going with the option of cash in lieu. Motion Cattau; second Mejstrik to authorize the chairman to sign the National Insurance Services of Wisconsin Insurance Trust Joinder Agreements for Group Term Life Insurance and Long-Term Disability Insurance. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

The clerk summarized the day's agenda and action taken.

Motion Mejstrik; second Cattau to adjourn BOC at 11:10 a.m. and to meet again June 23, 2020. Voting YES: Cattau, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 9th day of June, 2020. The County Board of Equalization met at 11:10 a.m. Present were: Lynton Cattau, Carl Grotelueschen and Jim Mejstrik, County Commissioners, Rita M. Mundil, County Clerk, Viola Bender, County Assessor and Denise J. Kracl, County Attorney. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The practice and procedures of the county assessor's office were made available for all hearings.

The board confirmed June 23, June 30, July 7, July 14, and July 21, 2020, to conduct any hearings on form 422 completed by taxpayer as filed with the clerk. July 24th is the final day for equalization hearings.

The board reviewed the list of Under/Over Values submitted by the assessor. Motion Cattau; second Mejstrik to approve the Under Values & Over Values submitted by the assessor (and send board notices). Voting YES: Grotelueschen, Mejstrik and Cattau. Voting NO: None. Motion carried.

Motion Mejstrik; second Cattau to adjourn BOE at 11:20 a.m. and to meet again June 23, 2030. Voting YES: Mejstrik, Cattau and Grotelueschen. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 10th day of June, 2020.

Rita M. Mundil, County Clerk