



# Colfax County Board Minutes



April 13, 2021  
Commissioners Meeting  
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of April, 2021. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Wendt; second Mejstrik to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Mejstrik; second Wendt to approve the minutes of 3/23/2021. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The clerk provided the board with a copy of her monthly fees and STOP revenue received. Upcoming workshops: The Board of Equalization Workshop is June 9<sup>th</sup> in Kearney; The County Board workshop is June 10-11, in Kearney. Each office received the draft copy of the audit report and management letter from the state auditor asking for confirmation of receipt by either a comment to be added to the report, or an indication that no comment is to be included in the report. Correspondence was read where NIRMA is soliciting applications/nominations for a vacancy on the NIRMA Board of Directors.

The board received a copy of the monthly fee report from the district court clerk.

The sheriff provided a copy of his monthly report to the board and it will be placed on file.

The vet service officer provided his monthly report and claim reimbursement for March 30, 2021 which will be placed on file.

The board received a copy of the March public defender report which will be placed on file.

The county attorney entered the meeting at 8:45 a.m.

The county attorney gave a report of the activities of her department. Discussion was held on the community-based aid grant dollars allotted for mental health providers. The budgetary allowance has almost been met. The crime commission does have extra funding for mental health services and the county attorney is asking approval for an amendment to enhancement grant 20-EB-0611. Motion Mejstrik; second Wendt on authorizing the chairman to sign the application of the amendment to enhancement grant 20-EB-0611 with the Nebraska Crime Commission for additional mental health services. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The board provided an opportunity for county employees to attend an "Agenda-less meeting".

The clerk provided the standard contract between gWorks and Colfax County for Redistricting Services in the amount of \$5,750.00. Redistricting must be done with every federal census; all district lines must be reviewed after the census to meet strict requirements for population equality and voting rights protections. Motion Wendt; second Mejstrik to approve



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the standard contract between gWorks and Colfax county for Redistricting Services in the amount of \$5,750.00. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Grotelueschen; second Mejstrik to recommend approval for a special designated liquor license on The Grain Bin for an event on May 22, 2021 to be held at the Colfax County Fair Grounds. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The Colfax County Personnel Committee met Monday, March 29<sup>th</sup> and discussed adding language/revision under Benefits to include: 1) Earned vacation is accrued (i.e., allocated for use) once per year; 2) based on the number of hours an employee normally works each week. The auditors would also like to have officials and department heads report yearly to the board the vacation/necessary/comp time of their employees. The committee agreed it is a good practice, but does not need to be included in the employee handbook. Their suggestion is to have the officials and department heads provide the report to the board the first meeting in July.

Motion Grotelueschen; second Mejstrik to approve the added language/revisions presented by the Colfax County Personnel Committee under Benefits to the Colfax County Employee Handbook. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The Zoning/Flood Plain administrator gave a report of the activities of her department. A spreadsheet of permits issued was reviewed.

Recessed at 10:10 a.m. and reconvened at 10:15 a.m.

A phone conference was held with Kyle Winchell/NEMA to discuss the 2019 flood damaged bridges on Road K and Road 14. A review of the process to receive FEMA funds was given. A proposed bid letting date of May 25, 2021 with the condition of the approval from FEMA before construction can begin was discussed.

The highway superintendent gave a report of the activities of the road department. An update on road/bridge projects was given.

One gravel bid was received by the 10:30 a.m. deadline and was publicly opened and read. The highway superintendent recommended accepting the bid for the gravel and hauling with Kroeger Sand & Gravel.

Motion Grotelueschen; second Mejstrik to accept the bid for gravel and hauling including the fuel addendum with Kroeger Sand and Gravel. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The four bids for EWP Projects (rock weirs) that were publicly opened and read on April 12<sup>th</sup> at 10:30 a.m. were reviewed. Motion Grotelueschen; second Mejstrik to approve the EWP Projects (rock weirs) bid with High Plains Enterprises for the amount of \$469,871.50. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The clerk summarized the day's agenda and action taken.

Motion Mejstrik; second Wendt to adjourn BOC at 10:55 a.m. and to meet again April 27, 2021. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of April, 2021. The County Board of Equalization met at 11:00 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk, Viola Bender, County Assessor and Denise J. Kracl, County Attorney. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. A copy of



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the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The board heard a protest on Intent to Tax by the Village of Howells on property described as follows: Lot 2 Exc N 159' & Tract in SE Corner, Block 42 Original Town, Village of Howells, Colfax County, Nebraska. 8.71 Acres (P#124-1513).

Howells Village Clerk/representative for Village of Howells was present.

Motion Grotelueschen to deny the protest on Intent to Tax by the Village of Howells.

Motion dies due to the lack of a second.

The board is requesting the Assessor to research more cases studies. This item will be placed on April 27<sup>th</sup> agenda with a decision needing be me completed by May 1, 2021.

The board approved two tax list corrections submitted by the assessor - statement #7786 and #7420.

Motion Mejstrik; second Wendt to adjourn BOE at 11:25 a.m. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 14th day of April, 2021.

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Rita M. Mundil, County Clerk